

**PENNINGTON COUNTY HOUSING AND REDEVELOPMENT COMMISSION
1805 WEST FULTON STREET, SUITE 101, RAPID CITY, SOUTH DAKOTA
OCTOBER 21, 2020**

ROLL CALL

PRESENT: Commissioners Scudder*, Halbert, Podhradsky, and DuBray*.

ABSENT: Commissioner Eisenbraun.

ALSO PRESENT: Doug Wells – Executive Director*, Robert Slanina – Controller, Troy Fenenga – I.T. Specialist, Sergeant Darren Soucy – Rapid City Police Department*.

* Participated via GoToMeeting conference call.

APPROVAL OF AGENDA

Chairman Scudder stated that she would like to add an item to the agenda. She stated she would like to discuss updates to the PCHRC website under new business. She entertained a motion for approval of the agenda. Commissioner DuBray so moved; seconded by Commissioner Podhradsky. **VOTING AYE; Commissioners, Halbert, Podhradsky, DuBray, and Scudder. VOTING NAY; None. MOTION CARRIED.**

APPROVAL OF MINUTES. Chairman Scudder entertained a motion for approval of the minutes of the regular Board meeting of September 16, 2020. Commissioner Halbert so moved; seconded by Commissioner DuBray. **VOTING AYE; Commissioners Halbert, Podhradsky, DuBray, and Scudder. VOTING NAY; None. MOTION CARRIED.**

APPROVAL OF EXPENDITURES. Chairman Scudder asked for and received clarification of various expenditures. She asked if there were any other questions on the expenditures. Hearing none, she entertained a motion for approval. Commissioner Podhradsky so moved; seconded by Commissioner DuBray. **VOTING AYE; Commissioners Halbert, Podhradsky, DuBray, and Scudder. VOTING NAY; None. MOTION CARRIED.**

Financial reports. The Board reviewed the financial reports. Controller Slanina stated that there were no investment transactions for the month.

DISCUSSION ITEMS

(A) Resident Advisory Panel Appointments – Chairman Scudder asked if the Panel applicants were additions to the previously appointed members. The Executive Director stated that they were. He explained that when applicants for the Panel were sought earlier in the year, very few applied. He stated that he was instructed to do additional outreach to residents and these applicants responded. He recommended appointing all six applicants to serve until June 30, 2021 when regular annual appointments will be made. Chairman Scudder entertained a motion to appoint all of the applicants to the Panel. Commissioner Podhradsky so moved; seconded by

Commissioner Halbert. **VOTING AYE; Commissioners DuBray, Halbert, Podhradsky, and Scudder. VOTING NAY; None. MOTION CARRIED.**

(B) Resolution No. 913 – Write-off of Uncollectible Tenant Accounts Receivable – The Executive Director stated that a list of the individual accounts to be written off had been provided to each commissioner present and was being kept for those participating online. Chairman Scudder entertained a motion for approval of Resolution No. 913. Commissioner DuBray so moved; seconded by Commissioner Podhradsky. **VOTING AYE; Commissioners DuBray, Halbert, Podhradsky, and Scudder. VOTING NAY; None. MOTION CARRIED.**

(C) Fiscal Year End March 31, 2021 Operating Budget Revisions – Chairman Scudder asked if the proposed budget revisions were for the first six months of the fiscal year. Controller Slanina stated that they were based on the six months ended September 30, 2020. He stated that for the most part they reflected unexpected expenditures during that time period and additional funding received due to the COVID-19 crisis. He reviewed some of the specific items being revised and answered questions from the Board. Chairman Scudder entertained a motion for approval of the proposed budget revisions. Commissioner Halbert so moved; seconded by Commissioner DuBray. **VOTING AYE; Commissioners DuBray, Halbert, Podhradsky, and Scudder. VOTING NAY; None. MOTION CARRIED.**

OLD BUSINESS

(A) Update on COVID-19 Response – The Executive Director stated that no real changes in the PCHRC response had been made except that a contract for Lead-Based Paint inspections was underway. He stated that precautions were being taken for the safety of the inspector, residents and PCHRC staff. He stated that Jackson Heights was a polling place so the community room would be open to the public on election day. He stated that the community room has an exterior door, so the public would not be entering the residential portion of the building.

NEW BUSINESS

Chairman Scudder asked if the minutes of recent Board meetings were posted on the PCHRC website. The Executive Director stated that they were. Chairman Scudder noted that she did not find a listing of the current Board members on the site. Staff was directed to post a list of Board members, but no personal contact information, on the website.

MONTHLY REPORTS AND INFORMATIONAL ITEMS

The Board reviewed and discussed the monthly reports. It was noted that the Police report on calls for service to PCHRC properties was not included. Sergeant Soucy, from the Police Department, stated that he would look into why the report was not being sent out.

ITEMS FROM THE PUBLIC


None.

EXECUTIVE SESSION – LEGAL AND PERSONNEL MATTERS

Chairman Scudder entertained a motion to enter into Executive Session for legal and personnel matters. Commissioner Halbert so moved; seconded by Commissioner DuBray. **VOTING AYE; Commissioners DuBray, Halbert, Podhradsky, and Scudder. VOTING NAY; None. MOTION CARRIED.** The Board entered into Executive Session at 4:29pm. The Board ended Executive Session and returned to the regular meeting at 4:48 PM. Chairman Scudder entertained a motion to Schedule a Special Board Meeting for Wednesday, October 28, 2020 at 2:00pm. Commissioner Podhradsky so moved; seconded by Commissioner Halbert. **VOTING AYE; Commissioners DuBray, Halbert, Podhradsky, and Scudder. VOTING NAY; None. MOTION CARRIED.**

ADJOURNMENT

With no further action before the Board, Chairman Scudder entertained a motion for adjournment. Commissioner Podhradsky so moved; seconded by Commissioner Halbert. **VOTING AYE; Commissioners DuBray, Halbert, Podhradsky, and Scudder. VOTING NAY; None. MOTION CARRIED.** The meeting adjourned at 4:49 PM.


Sharon Scudder, Chairman

(SEAL)
ATTEST


Douglas D. Wells, Executive Director

