

**PENNINGTON COUNTY HOUSING AND REDEVELOPMENT COMMISSION
1805 WEST FULTON STREET, SUITE 101, RAPID CITY, SOUTH DAKOTA
FEBRUARY 20, 2019**

ROLL CALL

PRESENT: Commissioners Duniphan, Nalls, DuBray, Eisenbraun, and Scudder.

ABSENT: None

ALSO PRESENT: Doug Wells – Executive Director, Robert Slanina – Controller, Alice Bentley – Resident Advisory Panel Liaison, Sergeant Darren Soucy – Rapid City Police Department.

Chairman Duniphan stated that she would like a short Executive Session to discuss a personnel matter at the end of the agenda. The Board agreed to do so.

CONSENT AGENDA

Approval of minutes. Chairman Duniphan asked if there were any questions on the minutes of the regular board meeting of January 16, 2019. Commissioner Scudder moved to approve the minutes; seconded by Commissioner Eisenbraun. **VOTING AYE; Commissioners Nalls, DuBray, Scudder, Eisenbraun, and Duniphan. VOTING NAY; None. MOTION CARRIED.**

Approval of expenditures. Chairman Duniphan noted that Commissioners had an opportunity to ask questions on the expenditures prior to the meeting and asked if anyone had any further questions. Hearing none, she entertained a motion for approval of the expenditures. Commissioner Eisenbraun so moved; seconded by Commissioner DuBray. **VOTING AYE; Commissioners, Nalls, DuBray, Scudder, Eisenbraun, and Duniphan. VOTING NAY; None. MOTION CARRIED.**

Financial reports. The Board reviewed the financial reports. Controller Slanina stated that there was nothing out of the ordinary in the operating statements. He stated that budget revisions and proposed budgets for next year would be presented at the March Board Meeting. He explained that investments maturing in the last month had been reinvested for very short terms due to concern over the government shut down and its potential effect on PCHRC funding. Chairman Duniphan asked how the recent change in banks was going. Controller Slanina stated that it was going well.

ITEMS FROM THE RESIDENT ADVISORY PANEL

Chairman Duniphan welcomed Alice Bentley, the Resident Advisory Panel liaison. Ms. Bentley reported that the last Panel meeting was very short. She stated that four Panel members were present at their last meeting. She stated that the Executive Director reviewed the major projects in progress and that no issues were brought up by the Panel. Chairman Duniphan thanked Ms. Bentley and the Panel for their service.

DISCUSSION ITEMS

(A) **Boiler Upgrade Bids – River Ridge Apartments** – The Executive Director noted that the bids were considerably over budget, but funds were available to complete the project. He stated that it was work that needed to be done. The Board discussed the bids and bid alternates. It was noted that the project architect was recommending acceptance of the base bid and bid alternate #1; which was a deduction for re-use of some existing pumps. Chairman Duniphan entertained a motion for acceptance of the low bid of \$237,500.00 from Wolff's Plumbing & Heating. Commissioner Scudder so moved; seconded by Commissioner Eisenbraun. **VOTING AYE; Commissioners, Nalls, DuBray, Scudder, Eisenbraun, and Duniphan. VOTING NAY; None. MOTION CARRIED.**

OLD BUSINESS

None

NEW BUSINESS

Chairman Duniphan noted that Sergeant Soucy, of the Rapid City Police Department was in attendance. She asked the Executive Director if he and Sergeant Soucy had gotten together on the security survey at Public Housing properties as discussed at previous meetings. He stated that they had not, but he hoped that they could do so in the coming month so any need security measures identified could be considered for inclusion in the upcoming budget. Sergeant Soucy stated that he had officers ready to go on this project and he would have them contact the Executive Director.

MONTHLY REPORTS AND INFORMATIONAL ITEMS

The Board reviewed and discussed the monthly reports.

EXECUTIVE SESSION

Chairman Duniphan entertained a motion to enter into Executive Session to discuss personnel matters. Commissioner DuBray so moved; seconded by Commissioner Eisenbraun. **VOTING AYE; Commissioners, Nalls, DuBray, Scudder, Eisenbraun, and Duniphan. VOTING NAY; None. MOTION CARRIED.**

The Board entered into Executive Session at 4:14pm. They ended Executive Session and resumed the regular meeting at 4:29pm. Chairman Duniphan noted that no action was taken in Executive Session.

Commissioner Scudder asked the Executive Director if he was aware of a recent HUD decision to shorten the notification period for inspection of Public Housing units. He stated that he was aware that the notification period was being shortened to fourteen days.

ADJOURNMENT

With no further action before the Board, Chairman Duniphan entertained a motion for adjournment. Commissioner Scudder so moved; seconded by Commissioner Eisenbraun. **VOTING AYE; Commissioners Nalls, DuBray, Scudder, Eisenbraun, and Duniphan. VOTING NAY; None. MOTION CARRIED.** The meeting adjourned at 4:32 PM.

Sharon P. Scudder, Acting
J.P. Duniphan, Chairman *Director*

(SEAL)
ATTEST

Douglas D. Wells
Douglas D. Wells, Executive Director