

**PENNINGTON COUNTY HOUSING AND REDEVELOPMENT COMMISSION
1805 WEST FULTON STREET, SUITE 101, RAPID CITY, SOUTH DAKOTA
APRIL 17, 2019**

ROLL CALL

PRESENT: Commissioners Scudder, Nalls, DuBray, Eisenbraun, and Podhradsky.

ABSENT: None

ALSO PRESENT: Doug Wells – Executive Director, Robert Slanina – Controller, Alice Bentley – Resident Advisory Panel Liaison.

CONSENT AGENDA

Vice-Chairman Scudder entertained a motion for approval of the agenda. Commissioner Eisenbraun so moved; seconded by Commissioner DuBray. **VOTING AYE; Commissioners Nalls, DuBray, Eisenbraun, Podhradsky, and Scudder. VOTING NAY; None. MOTION CARRIED.**

Approval of minutes. Vice-Chairman Scudder noted that the minutes incorrectly referenced former Commissioner Duniphan as Vice-Chairman rather than herself. She entertained a motion for approval of the minutes with the correction noted. Commissioner Nalls so moved; seconded by Commissioner Eisenbraun. **VOTING AYE; Commissioners Nalls, DuBray, Eisenbraun, Podhradsky, and Scudder. VOTING NAY; None. MOTION CARRIED.**

Approval of expenditures. Vice-Chairman Scudder asked if there were any questions on the expenditures. Vice-Chairman Scudder entertained a motion for approval of the expenditures. Commissioner Nalls so moved; seconded by Commissioner Eisenbraun. **VOTING AYE; Commissioners Nalls, DuBray, Eisenbraun, Podhradsky, and Scudder. VOTING NAY; None. MOTION CARRIED.**

Financial reports. The Board reviewed the financial reports. Controller Slanina explained that even though these reports were for March 31, 2019; there would be some year-end adjustments, resulting in some differences between these statements and the year-end financial statements.

ITEMS FROM THE RESIDENT ADVISORY PANEL

Vice-Chairman Scudder welcomed Alice Bentley, the Resident Advisory Panel liaison. Ms. Bentley stated that five Panel members were present at their last meeting. She stated that the Executive Director reviewed the major projects in progress. She reviewed the items brought up by the Panel, including possible ways to recruit Panel members and the possibility of meeting less frequently. Vice-Chairman Scudder thanked Ms. Bentley for her report.

DISCUSSION ITEMS

(A) Resolution No. 900 – Write-off of Uncollectible Tenant Accounts Receivable – Vice-Chairman Scudder noted that a list of the individual accounts to be written off had been given to Board members. The Executive Director noted the total written off for the year was down considerably from last year. Vice-Chairman Scudder entertained a motion for approval of Resolution No. 900. Commissioner Eisenbraun so moved; seconded by Commissioner DuBray. **VOTING AYE; Commissioners Nalls, DuBray, Eisenbraun, Podhradsky, and Scudder. VOTING NAY; None. MOTION CARRIED.**

(B) Resolution No. 901 – Write-off of Uncollectible Section 8 Accounts Receivable – Vice-Chairman Scudder noted that a list of the individual Section 8 accounts to be written off had been provided to Commissioners. She entertained a motion for approval of Resolution No. 901. Commissioner Nalls so moved; seconded by Commissioner Podhradsky. **VOTING AYE; Commissioners Nalls, DuBray, Eisenbraun, Podhradsky, and Scudder. VOTING NAY; None. MOTION CARRIED.**

(C) Hillyo Manor Tenant Selection Plan Revision – The Executive Director explained that these revisions were requested by SDHDA during a recent monitoring review of the project. He stated that he felt there may be some further revisions when planned policy reviews were completed later in the year. Vice-Chairman Scudder entertained a motion for approval of the proposed policy revision. Commissioner Podhradsky so moved; seconded by Commissioner Eisenbraun. **VOTING AYE; Commissioners Nalls, DuBray, Eisenbraun, Podhradsky, and Scudder. VOTING NAY; None. MOTION CARRIED.**

(D) Office Renovation Bids – The Executive Director reviewed the scope of the planned renovations. He stated that HUD requires that an environmental review of the project be completed before the contract could be awarded, and that this review was not yet complete. He asked for authorization to award the contract when the required environmental review is completed. Vice-Chairman Scudder entertained a motion to authorize the Executive Director to award the contract to the low bidder upon completion of the required Environmental Review. Commissioner Eisenbraun so moved; seconded by Commissioner Nalls. **VOTING AYE; Commissioners Nalls, DuBray, Eisenbraun, Podhradsky, and Scudder. VOTING NAY; None. MOTION CARRIED.**

OLD BUSINESS

No old business was discussed.

NEW BUSINESS

No new business was discussed.

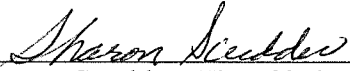
MONTHLY REPORTS AND INFORMATIONAL ITEMS

The Board reviewed and discussed the monthly reports. The Executive Director reported that while he had not been officially notified, HUD has released the Capital Fund Program funding for 2019. He stated the PCHRC would be receiving \$1,064,923.00, up approximately

\$115,000.00 more than last year. He stated that the required resident and public comment on the Capital Fund Five Year plan was received during the PHA Plan process.

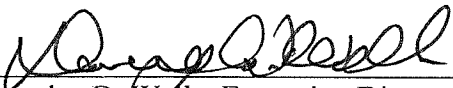
ADJOURNMENT

With no further action before the Board, Vice-Chairman Scudder entertained a motion for adjournment. Commissioner DuBray so moved; seconded by Commissioner Eisenbraun.
VOTING AYE; Commissioners Nalls, DuBray, Eisenbraun, Podhradsky, and Scudder.
VOTING NAY; None. MOTION CARRIED. The meeting adjourned at 4:35 PM.



Sharon Scudder, Vice-Chairman

(SEAL)
ATTEST



Douglas D. Wells, Executive Director